

2 April 2020

## UPDATE FROM BCSYSTEMS – COVID-19

As another week ends, we have all been inundated with COVID-19 updates, in publications, social media and the general media. Rather than repeat what has been distributed, I feel it is important to provide you with an update from BCsystems on how we are operating, and what this means to you.

### In summary – **it is business as usual at BCsystems**

- Our office remains open with a skeleton staff. The majority of staff are now working successfully & safely from their homes;
- Meetings are being held via teleconference and future meetings will continue to be scheduled, ensuring effective communication and continuity of management

In the event that the Government believes it is necessary for further restrictions, our systems will allow us to continue to service your needs.

I would like to take this opportunity to ask everyone, to be aware of the people in our community, whether it's the elderly, or your neighbour who has just lost their job and check they are OK. Small acts of kindness will help and this is a time to support each other.

Your Body Corporate Managers and their assistants will be regularly keeping in touch with your caretakers and committees so please be assured that your complex is still being managed.

We will only update you if anything changes or further information needs to be communicated to you.

My team are here to assist wherever possible, so please do not hesitate to contact us if you require any assistance. If unexpectedly, we are required to close the office at any stage, please contact us by email at [info@bcsystems.com.au](mailto:info@bcsystems.com.au)

We wish you and your families all the best in these trying times. Please stay safe.

Regards



**Kerri Anthon**

Director

BCsystems | Strata Managers and Consultants